

## Year Planner August 2019

Date	Requirement Due	End of contract date:25/8/2020	Done
August	<b>NETP Orientation 26<sup>th</sup> (everyone) , 27th, 28th August (hospital only)</b>		
September	<b>Generic Orientation 03/9/2019 (hospital only)</b> <b>CVC training 25/09/2019</b> Clinical visit x1 with NETP coordinator		
October	Clinical visit x1 with NETP coordinator Commence Professional Development Plan Commence Professional Development Record		
November	Clinical visit x1 with NETP coordinator <b>Book Annual Leave for January / February</b>		
December	Clinical visit x1 with NETP coordinator Start 6 month Graduate performance appraisal and book date for same <b>HLTH550 Cohort 3 Study days 2 and 3 December</b> <b>HLTH550 Cohort 4 study days 16 and 17 December</b>		
January	Clinical visit x1 with NETP coordinator. <b>Maori and Pacific Study Day January 22</b>		
February	Clinical visit x1 with NETP coordinator Update professional development plan before appraisal Complete 6 month appraisal Update portfolio prior to appraisal <b>HLTH550 Cohort 3 Study day 10 February</b> <b>HLTH550 Cohort 4 study day 24 February</b> <b>Maori and Pacific Study Day 26 February</b>		
March	Clinical visit x1 with NETP coordinator <b>Maori and Pacific Study Day 25 March</b>		
April	Clinical visit x1 with NETP coordinator <b>Book Annual Leave for August / September</b> <b>HLTH550 Cohort 3 Study days 2 and 3 April</b> <b>HLTH550 Cohort 4 study days 20 and 21 April</b> <b>Maori and Pacific Study Day April 29</b>		
May	Clinical visit x1 with NETP coordinator Start Competent performance appraisal and book date for same Consider funding for 2021 study Complete Professional Development and Career Plan <b>HLTH550 Cohort 3 Study day May 4</b> <b>HLTH550 Cohort 4 study day May 18</b> <b>Maori and Pacific Study Day May 19</b>		
June	Clinical visit x1 with NETP coordinator <b>Maori and Pacific Study Day June 17</b>		
July	Complete professional development plan before appraisal Complete Professional Development Record Complete portfolio prior to appraisal Complete Competent performance appraisal <b>Submit Portfolio 10/7/19 by 4pm</b>		
August	Book on Preceptor workshop for 2019 <b>Celebration of Completion of NETP 10 December</b> (book leave or an AM for this day) <b>Contract end date: 26/08/2020</b>		

