

 	<p><b>MINUTES</b></p> <p>Held on Wednesday 1 September 2021</p> <p>Location: Zoom</p> <p>Zoom: 876 5068 1844</p> <p>Time: 9:30am</p>
<b>2DHB CONCURRENT BOARD MEETING</b>	<b>PUBLIC</b>

Due to Covid 19 alert level (level 3) only the Chair and limited staff attended in person (in person marked with \* and all others on zoom).

### PRESENT

*David Smol	Chair, Hutt Valley and Capital & Coast DHBs		
Dr Kathryn Adams	Board Member	Keri Brown	Board Member
Dr Tristram Ingham	Board Member	Ria Earp	Board Member
Brendan Boyle	Board Member	Ken Laban	Board Member
Sue Kedgley	Board Member	Yvette Grace	Board Member
Roger Blakeley	Board Member	Prue Lamason	Board Member
Dr Chris Kalderimis	Board Member	Naomi Shaw	Board Member
Vanessa Simpson	Board Member	Dr Richard Stein	Board Member
		John Ryall	Board Member
		Josh Briggs	Board Member
		Wayne Guppy	Deputy Chair

### APOLOGIES

'Ana Coffey  
Stacey Shortall  
Hamiora Bowkett

### IN ATTENDANCE

#### Hutt Valley and Capital & Coast DHB

*Fionnagh Dougan	Chief Executive
Rosalie Percival	Chief Financial Officer
Arawhetu Gray	Director Māori Health
Karla Bergquist	Executive Director Mental Health, Addictions and Intellectual Disability Service
Paul Oxnam	Executive Clinical Director Mental Health, Addictions and Intellectual Disability Services
Rachel Haggerty	Director Strategy, Planning and Performance
Sarah Jackson	Director of Clinical Excellence
Joy Farley	Director Provider Services
Rachel Gully	Director People and Culture
Sue Gordon	Director Transformation
Helen Mexted	Director of Communication and Engagement
*Sally Dossor	Director Office of the Chief Executive and Board Secretary
*Meila Wilkins	Board Liaison Officer

## 1 PROCEDURAL BUSINESS

---

### 1.1 KARAKIA

The Board opened the meeting with a karakia.

### 1.2 APOLOGIES

As noted above.

### 1.3 PUBLIC PARTICIPATION/PETITION

The HVDHB Board agreed:

- a) to receive the petition and thank Hutt Families for Midwives for the petition

The HVDHB Board noted:

- a) the petition received by HVDHB on 23 August 2021 in relation to Te Awakairangi Birthing Centre
- b) The list of e-signatures and the associated document titled 'Evidence paper to support a publicly funded Birthing Centre in the Hutt Valley', which are available to Board members in the Diligent Resource Centre for the meeting dated 1 September 2021.

	Moved	Seconded	
HVDHB	Ken Laban	Ria Earp	CARRIED

The following members of the public presented to the Boards:

- Sarah Adams, Hutt Families for Midwives
- Vida Rye
- Oropai Leith Porter-Samuels

#### Notes

- The presentations were in relation to the closure of the Te Awakairangi Birthing Centre in Lower Hutt.
- The presenters acknowledged the services that the Te Awakairangi Birthing Centre has provided since it opened in 2018, and highlighted the importance of choice for women giving birth.
- The Board asked questions of each of the presenters regarding options for postnatal care, midwifery services in the Hutt Valley, distribution of the petition, engagement with the Ministry of Health and Ministers, and other birthing facilities in the Hutt Valley.
- The Board thanked all presenters for their presentations.

### 1.4 INTEREST REGISTER

#### 1.4.1 COMBINED BOARD INTEREST REGISTER

The Boards **noted** that any further changes were to be sent to the Board Liaison Officer via email.

#### 1.4.2 COMBINED EXECUTIVE LEADERSHIP TEAM INTEREST REGISTER

It was **noted** as current and the Chief Executive will ensure the ELT will update as needed.

## 1.5 MINUTES OF PREVIOUS CONCURRENT MEETING

The Boards **approved** the minutes of the concurrent Board Meeting held on 4 August 2021 (public).

	Moved	Seconded	
HVDHB	Keri Brown	Josh Briggs	<b>CARRIED</b>
CCDHB	Roger Blakeley	Sue Kedgley	<b>CARRIED</b>

## 1.6 MATTERS ARISING FROM PREVIOUS CONCURRENT MEETINGS

- **21-P03:** Work continues on the Māori Data sovereignty issue which may be ongoing for some time.
- **21-P07:** The Chair noted that this action can be removed from the action list as it is unlikely to be a priority for the Ministry. Richard Stein clarified that the intention for this action item was for staff to meet with the Māori and Pacific community to increase participation in the bowel cancer screening programme. Staff will continue to keep Richard updated with progress on this issue.
- **21-P08:** The issue of reimbursing costs incurred by people with disabilities accessing vaccines is an issue that is being considered by Minister Sepuloni, it is not an issue that DHBs can address. Staff are aware of the issues and will focus on ensuring that people utilise the booking system which makes provision for payment of travel.

## 1.7 CHAIR'S REPORT AND CORRESPONDENCE

The Chair noted that correspondence has been received in relation to Te Awakairangi Birthing Centre including a Letter from Chris Bishop dated 13 August 2021. The correspondence is being managed by the DHBs' correspondence team.

## 1.8 CHIEF EXECUTIVE'S REPORT

*The paper was taken as **read** and the Chief Executive answered questions.*

### Notes:

- Significant improvement on vaccine delivery.
- Working on a plan to support Auckland.
- No indication of issues with vaccine supply.

## 1.9 BOARD WORK PLAN 2021/2022

The Board **noted** the work plan for 2021/2022.

# 2 DHB PERFORMANCE AND ACCOUNTABILITY

---

## 2.1 HVDHB JUNE 2021 FINANCIAL AND OPERATIONAL PERFORMANCE REPORTS

*Paper was taken as **read** and the Chief Financial Officer answered questions.*

### The HVDHB Board noted:

- The DHB had a (\$6.4m) deficit for the month of May 2021, being (\$5.5m) unfavourable to budget;
- The DHB year to date had a deficit of (\$15.3m), being (\$6m) unfavourable to budget;

- (c) The DHB year to date deficit excluding \$1.8m unfunded COVID-19 Costs and \$2.5m Holidays Act provision was a deficit of (\$11m), being (\$5m) unfavourable to budget, which includes a \$6.5m impairment of the RHIP;
- (d) The Funder result for May was \$1.7m favourable, Governance \$0.01m favourable and Provider (\$7.4m) unfavourable to budget;
- (e) Total Case Weighted Discharge (CWD) Activity was 8% ahead of plan

	Moved	Seconded	
HVDHB	Josh Briggs	Wayne Guppy	CARRIED

## 2.2 CCDHB JUNE 2021 FINANCIAL AND OPERATIONAL PERFORMANCE REPORTS

*Paper was taken as read and the Chief Financial Officer answered questions.*

### The Capital & Coast DHB Board noted:

- (a) The DHB had a (\$0.73m) deficit for the month of May 2021, being \$4.3m favourable to budget before excluding COVID-19 and Holidays Act;
- (b) The DHB year to date had a deficit of (\$42.4m), being (\$6.8m) unfavourable to budget before excluding COVID-19 and Holidays Act;
- (c) In the eleven months we have incurred \$5.4m additional net expenditure for COVID-19 and \$7.7m against provision for Holidays Act;
- (d) This means that the DHB has an overall YTD deficit of (\$29.3m) from normal operations (excluding COVID-19 and Holidays Act) being \$6.3m favourable to our underlying budget.

	Moved	Seconded	
CCDHB	Sue Kegley	Brendan Boyle	NOTED

### Notes (items 2.1 and 2.2):

- The financial performance is close to budget – the main change being in relation to revenue from the Ministry.
- The rest of the results were expected and the Boards and the Ministry can be confident in our forecasting.
- The Director of Nursing gave an update on the status of the recruitment drive for midwives and nurses. Noted that staff are working with an external recruitment company to recruit midwives locally and internationally. This will be extended out to nursing in due course. There are ongoing advertisements for maternity staff. Noted interest from overseas workers, but highlighted challenges with immigration. Return to work campaign is about encouraging people who have been out of work for 8+ years to return to the workforce.

## 3 STRATEGIC PRIORITIES

### 3.1 THE PRO-EQUITY PEOPLE-BASED COMMISSIONING POLICY AND THE EQUITY COMMUNICATIONS AND ENGAGEMENT STRATEGY

*The Director Strategy, Planning and Performance introduced the paper and answered questions.*

**The Boards noted:**

- (a) our DHBs' progress in relation to implementing the Equity Goal, Definition and Principles with the achievement of two significant milestones:
- i. the Pro-Equity People-based Commissioning Policy describing the **standards** health commissioners must meet when commissioning new health services and/or recommissioning existing services to improve health equity for our priority populations: Māori, Pacific people, and disabled people.
  - ii. the Equity communications and engagement strategy communicating our DHBs' equity commitment and the framework for showing proactive progress towards our DHBs' Equity Goal.

**The Boards approved:**

- (b) the Pro-equity People Based Commissioning Policy in attachment 1, subject to the final published policy being amended as follows:
- i. Paragraph 3.1 – delete the second sentence
  - ii. Paragraph 3.2 – delete the paragraph

	<b>Moved</b>	<b>Seconded</b>	
<b>CCDHB</b>	Tristram Ingham	Roger Blakeley	<b>CARRIED</b>
<b>HVDHB</b>	John Ryall	Keri Brown	<b>CARRIED</b>

**Procedural note:**

- (a)ii. there was a typographical error in the motion in the paper, which was corrected as shown in the underlined text.

**Notes:**

- Members questioned the discretionary nature of the Policy and why it is only mandatory for the commissioning function. It was explained that this is a commissioning policy and sits within our broader Pro-equity policy framework.
- Amendments were suggested to the policy to clarify this issue and were accepted through the amended motion above.

**4 DECISION****4.1 SALE AND SUPPLY OF ALCOHOL ACT 2012 AND SMOKEFREE AOTEAROA 2025 GOAL**

*The paper was taken as **read** and the Director, Māori Health was available for questions.*

**The Boards agree:**

- (a) To adopt the position statement on the Sale and Supply of Alcohol Act 2012 (the Act) asking for a review of the Act (refer attachment 1 - appendix 1)
- (b) To endorse the recommendations in section 1 of the report titled 'DHBs and the Smokefree Aotearoa 2025 Goal' (refer attachment 2).

**The Boards note:**

- (a) The 20DHB Chairs and Chief Executives commissioned research in relation to the adverse health effects of alcohol and tobacco, with a view to supporting initiatives and opportunities

within the sector to advocate for change to address alcohol related harm and support the Smokefree Aotearoa Goal 2025.

(b) The 20DHB Chairs and Chief Executives received the following final reports:

- I. DHB Position Statement on the Sale and Supply of Alcohol Act 2012 – attachment 1.
- II. DHBs and the Smokefree Aotearoa 2025 Goal – attachment 2.

	<b>Moved</b>	<b>Seconded</b>	
<b>CCDHB</b>	Roger Blakeley	Brendan Boyle	<b>CARRIED</b>
<b>HVDHB</b>	Prue Lamason	Ria Earp	<b>CARRIED</b>

## 4.2 3DHB ENVIRONMENTAL SUSTAINABILITY STRATEGY

The paper was taken as **read**. The Chief Financial Officer was available for questions.

**The Boards approve:**

- (a) 3DHB Sustainability Strategy (Attachment 1), noting the additional

**The Boards note:**

- (a) Attached Infrastructure Energy Efficiency and Decarbonisation Policy (Attachment 2)
- (b) Attached Preliminary Infrastructure Energy Efficiency and Decarbonisation Implementation Plan (Attachment 3: *Energy Transition Accelerator report*)
- (c) 6 monthly reports on this strategy, including the supporting Policies and Plans as appropriate, will be provided to the 2DHB and WrDHB Boards

	<b>Moved</b>	<b>Seconded</b>	
<b>CCDHB</b>	Kathryn Adams	Tristram Ingham	<b>CARRIED</b>
<b>HVDHB</b>	Prue Lamason	Yvette Grace	<b>CARRIED</b>

**Notes:**

- Noted work being done on replacement of our emergency generation capacity and looking at options which could move away from diesel.
- An implementation plan which falls under the strategy will provide more guidance on targets and timelines, noting it is dependent on funding and affordability.
- Investigation into process for transitioning to electric vehicles is well progressed. Highlighted infrastructure challenges and noted that a plan is being worked on to understand steps required to introduce electric fleet. Board members expressed a desire to accelerate the programme, including through 'quick wins'.
- The Environmental Sustainability Strategy does not apply to organisations which we commission services from, but does apply to organisations that supply us with services.
- Environmental sustainability will be addressed in the Transition Unit and will become an integral part of our future system.

## 5 OTHER

### 5.1 GENERAL BUSINESS

Nil.

5.2 RESOLUTION TO EXCLUDE THE PUBLIC

	Moved	Seconded	
HVDHB	Wayne Guppy	John Ryall	CARRIED
CCDHB	Kathryn Adams	Roger Blakeley	CARRIED

6 NEXT MEETING

---

Date: 6 October 2021, Location: Level 11 Boardroom, Grace Neill Block, WRH Time: 9am

CONFIRMED that these minutes constitute a true and correct record of the proceedings of the meeting.

DATED this 6<sup>th</sup> day of October 2021



David Smol  
BOARD CHAIR

DRAFT