



CONFERENCE CALL FOR ABSTRACTS

You are invited to submit an oral or poster presentation on the conference title or one of the following themes:

- Nurse Led Clinical Practice Initiatives
- Health Promotion and Disease Prevention
- Enhancing Quality of Life
- Educating Cancer Nurses Novice to Expert
- Practice Development Competencies
- Linking Research to Practice
- Psycho-Social Issues

Oral Presentations will be 20-minute slots within a concurrent session, plus five minutes for questions where possible.

Poster Presentations will be on single sided display panels, 1m wide by 2m high. Authors will be expected to display their poster and be available to discuss it with delegates.

ABSTRACT SUBMISSION GUIDELINES

Abstracts must be submitted as attachments to a cover email. The cover email with attachment should be sent Trish Scott at Confab Conference and Event Consultants, trish@confab.co.nz with the title of your abstract followed by – Haematology and Oncology Conference 2011 as the subject line.

DETAILS TO INCLUDE IN YOUR COVER EMAIL

- Mailing address and email address of the Presenting Author
- Surname / First Name
- Institution Name and Address
- Work Phone
- Work Fax
- Indicate if you are a first time presenter
- Indicate if your abstract is for an oral or poster presentation

ABSTRACT FORMAT GUIDELINES

Abstracts must be submitted in Microsoft Word format with the file named using the following format as an example: SMITH_Linda_HONC2010.doc

Your abstract format must include the following:

- Title (bold)
- Author(s) name(s) (asterix presenting author)
- Author(s) origin (Organisation, City, Country if other than NZ)
- No title or degrees
- Blank Line
- Abstract Text (No more than 250 words, plain tahoma font, 12 point, no images or diagrams) outlining the main points and significance of the presentation.

KEY DATES

Call for Abstracts	August 2010
Registrations Open	October 2010
Deadline for Abstract Submission	1 December 2010
Notification of Acceptance/Rejection	13 December 2010
Earlybird Close Date	23 December 2010
Conference	18 and 19 February 2011

CRITERIA FOR EVALUATING PROPOSALS

In evaluating proposals the reviewers will be mindful of the following criteria:

- Relevance to theme.
- Professional merit (evidence based and rationale for practice).
- Innovation and originality, or application of existing ideas in ways that provide new insights and progress the field.

AWARDS WILL BE PRESENTED AT THE CONFERENCE FOR:

- Best First-time Presentation
- Best Poster Presentation
- Best Oral Presentation
- Most Innovative Idea

IMPORTANT NOTES

- Please note that abstracts received after 5pm on Wednesday 1 December 2010 will not be considered.
- All Abstracts are subject to review by the Organising Committee.
- The Organising Committee reserves the right to accept or reject abstracts or recommend an alternative format.
- **Presenters must register to attend the conference and are responsible for meeting their own registration fees, travel and accommodation expenses.**
- Check your own spelling and grammar before submission, as successful abstracts will be published in the Conference Programme and the Organising Committee does not take responsibility for checking spelling and grammar.

ASSISTANCE WITH YOUR SUBMISSION

The Organising Committee members are really keen to receive your ideas and hear about the work that is being done throughout New Zealand. Should you need any

assistance with preparing your abstract or if you would like to discuss your ideas prior to submission, please feel free to contact them as follows:

Caroline Strafford – Clinical Nurse Specialist, Medical Oncology
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Joanna Delahunty - Wellington Blood & Cancer Centre Ambulatory Care Nurse Coordinator
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Dawn McPherson- 5 North Inpatient Unit Haematology/Oncology/Renal Nurse Educator
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Annette Hodds - 5 North Inpatient Unit Haematology/Oncology/Renal Associate Charge Nurse
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Debbie Farmer – Community Cancer Nurse
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FURTHER INFORMATION

For further information please contact

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